

# Presbytery of Northern Waters

2105 Woodland Ave  
Duluth, MN 55808

## Administrative Commission Report Encumbrance or Sale of Church Property – MoO 4.103

Date: \_\_\_\_\_

Church: \_\_\_\_\_  
\_\_\_\_\_

Commission Members Present:

Moderator: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Others Present:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Documents Received (*check and attach as appropriate*):

- Purchase Agreement
- Mortgage Commitment
- Legal Description of the Property
- Plan for Use of the Proceeds
- Minutes of the Congregational Meeting approving the action
- Commission on Ministry Loan Authorization Form

### Approval

The commission reviewed and approved the sale/encumbrance.

Moderator: \_\_\_\_\_ Date: \_\_\_\_\_  
*Signature*