**PRESBYTERY OF NORTHERN WATERS STATED MEETING**

**First Presbyterian Church, Blackduck, MN**

**May 5, 2016**

|  |  |  |  |  |  |  |  |  |  |  |
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| The Stated Meeting of the Presbytery of Northern Waters was called to order at 10:00 a.m. by Moderator Arlin Talley with Opening Prayer and Worship and Sharing of the Peace. | | | | | | | | | | **Call to Order and Opening Worship** |
| Rev. John Yingling brought greetings to the Presbyters from the Blackduck Church and shared something about the church. He thanked everyone for their prayers for his granddaughter and, because of her condition, encouraged everyone to get their Flu shots. | | | | | | | | | | **Host Church Welcome** |
| **Stated Clerk Report given by Rev. Bradley Carloss** | | | | | | | | | | **Stated Clerk Report** |
| The Stated Clerk Rev. Bradley Carloss, declared a quorum and announced the forming of the roll from the registration.  The following corresponding members were seated:  Rich Swartwood-Clearwater Forest Director  Rev. Ken Ribe-Interim at Bemidji  Dale Ziemer-Center for Parish Development | | | | | | | | | | *Corresponding Members* |
| **Presbytery voted** to approve the seating of the corresponding members. | | | | | | | | | |  |
| Brad Carloss will act as parliamentarian and Jackie Walen will be the Roll Clerk for today’s meeting.  Betty Starkey will be the Minutes Taker. | | | | | | | | | | ***Parliamentarian/***  ***Roll Clerk*** |
| **Presbytery voted** to approve the Docket, Consent Agenda, and written reports received on website or in packet. | | | | | | | | | | ***Docket/Consent Agenda*** |
| With the approval of the docket, was also the approval of the consent agenda from COM. Opportunity was provided to remove the items from the consent agenda and they were not removed. | | | | | | | | | |  |
| The Presbytery statistics from 2015 were sent to the Office of General assembly. | | | | | | | | | | ***2015 Statistics*** |
| Ruling Elders attending Presbytery for the first time were introduced:  Richard Miller-Calumet  Pat Paulson-Bemidji | | | | | | | | | | **First Time Elders** |
| There were no new clergy present. | | | | | | | | | | **New Clergy** |
| The roll, formed from the registration, follows: | | | | | | | | | |  |
|  | | | | | | | | | |  |
| Matthew Arneson | | P | Tim Rupert | | A | | David Gabriel-HR | | E | **Minister Roll** |
| Richard Blood | | P | Karen L. Schuder | | E | | John G. Gibbs-HR | | E |  |
| Duane Brown | | A | Arlin Talley | | P | | Robert Goodin-HR | | P |  |
| Janet Crissenger | | A | Kerry Clark Tomhave | | A | | Susan Goodin-HR | | E |  |
| James Deters | | P | Lon Weaver | | E | | Graden C. Grobe-HR | | E |  |
| Dorothy Duquette | | P | Robyn Weaver | | P | | David T. Guthrie-HR | | E |  |
| John D. Gibbs | | E | Doug Workman | | E | | Merle Harberts-HR | | E |  |
| Karel Hanhart | | P | John P. Yingling | | P | | Ron Henely-HR | | E |  |
| Calvin Harfst | | A |  | |  | | Robert Hickman-HR | | E |  |
| Janelle Harrison | | E |  | |  | | Charles House-HR | | E |  |
| Joel Huenemann | | P | Wm. P. Anderson-HR | | E | | Sharon J. Johnson-HR | | E |  |
| Kimbrel Johnson | | P | H. Duane Aslyn-HR | | E | | Nancy Kapp-HR | | E |  |
| Kari L. Jutila | | P | Albert Best-HR | | E | | Robert Light-HR | | E |  |
| Jeremiah Knabe | | P | Barry Boyer-HR | | E | | Margaret Z Morris-HR | | E |  |
| Corey Larsen | | P | Donald Bump-HR | | E | | Linda Burr Moxley | | E |  |
| Lawrence Lee | | P | C. Bruce Calbreath-HR | | E | | Mary Pol-HR | | P |  |
| Elizabeth Liebenstein | | A | Brad Carloss-HR | | P | | John Pressler-HR | | E |  |
| Chris McCurdy | | E | Harry Colquhoun-HR | | E | | Darrel M. Robertson-HR | | P |  |
| Eric G. Nielsen | | E | Martha Coltvet-HR | | E | | Barbara Streng, HR | | E |  |
| David Oliver-Holder | | E | Peggy Cooper-HR | | E | | Roger Waid-HR | | E |  |
| Tony Oltmann | | A | Frank Davis-HR | | E | |  | |  |  |
| Chips Paulson | | A | James De Smidt-HR | | E | |  | |  |  |
|  | |  |  | |  | |  | |  |  |
| **Churches** | | | | | | | **Ruling Elder Commissioners** | | | **Elder Roll** |
| Ashland-Presbyterian-Congregational | | | | | | |  | | |  |
| Babbitt-Woodland | | | | | | |  | | |  |
| Bayfield-Bayfield | | | | | | |  | | |  |
| Bemidji-First | | | | | | | Kathy Paulson | | |  |
| Bigfork-First | | | | | | |  | | |  |
| Bigfork-Bowstring | | | | | | |  | | |  |
| Blackduck-First | | | | | | |  | | |  |
| Bovey-Lawron | | | | | | |  | | |  |
| Brule-Brule | | | | | | | Michael Anderson | | |  |
| Calumet-Community | | | | | | | Richard Miller | | |  |
| Carlton-Paine Memorial | | | | | | |  | | |  |
| Chippewa Falls-First | | | | | | |  | | |  |
| Cloquet-Presbyterian Church of Cloquet | | | | | | | Marge Stillwell | | |  |
| Coleraine-First United | | | | | | | Brad Deal | | |  |
| Cornell-First | | | | | | |  | | |  |
| Duluth-First | | | | | | | Al Gartner | | |  |
| Duluth-Glen Avon | | | | | | |  | | |  |
| Duluth-Lakeside | | | | | | | Jill Christie | | |  |
| Duluth-Pike Lake | | | | | | |  | | |  |
| Duluth-Westminster | | | | | | |  | | |  |
| Eau Claire-First | | | | | | | Liz Snyder | | |  |
| Eau Claire-North | | | | | | |  | | |  |
| Ely-First | | | | | | |  | | |  |
| Goodland-Goodland | | | | | | |  | | |  |
| Gordon-First | | | | | | |  | | | **.** |
| Grand Rapids-Community | | | | | | |  | | |  |
| Hannibal-New Hope | | | | | | |  | | |  |
| Hibbing-First | | | | | | |  | | |  |
| Hurley-First | | | | | | |  | | |  |
| Iron River-Calvary | | | | | | |  | | |  |
| Ironwood-First | | | | | | |  | | |  |
| Keewatin-Cong. of the Good Shepherd | | | | | | |  | | |  |
| Lac du Flambeau-Community | | | | | | |  | | |  |
| Lake Nebagamon-First | | | | | | |  | | |  |
| Manitowish Waters-Community | | | | | | |  | | |  |
| McGrath-Calvary | | | | | | |  | | | **Elder Roll Cont** |
| McGregor-Round Lake | | | | | | |  | | |  |
| Park Rapids-Trinity | | | | | | | Frank Moody | | |  |
| Phillips-First | | | | | | | Mark Distin | | |  |
| Rice Lake-United | | | | | | |  | | |  |
| Saxon-Saxon-Gurney Community | | | | | | |  | | |  |
| Silver Bay-United Protestant | | | | | | |  | | |  |
| Solon Springs-First | | | | | | |  | | |  |
| Superior-Country Peace | | | | | | |  | | |  |
| Superior-United | | | | | | | Deb Emery | | |  |
| Tamarack-First | | | | | | |  | | |  |
| Tower-St. James | | | | | | |  | | |  |
| Two Harbors-United | | | | | | | Roger Anderson | | |  |
| Virginia-Hope Community | | | | | | |  | | |  |
| Wahkon-Wahkon | | | | | | |  | | |  |
| Warba-Presbyterian Church | | | | | | |  | | |  |
| Willow River-First | | | | | | | Deb Stewart | | |  |
| Winter-First | | | | | | |  | | |  |
| Wrenshall-First | | | | | | |  | | |  |
| **Corresponding Members** | | | | | | |  | | | **Corresponding Members** |
| Rich Swartwood, Clearwater Forest Director | | | | | | |  | | |  |
| Rev. Ken Ribe, Interim at Bemidji | | | | | | |  | | |  |
| Date Ziemer, Center for Parish Development | | | | | | |  | | |  |
| **Commissioned Ruling Elders**  Jack Fashbaugh-Ironwood  Betty Starkey, Willow River | | | | | | |  | | |  |
| **Council Members** (those not accounted for elsewhere):  Leslie Anderson, Vice-Moderator  Candy Deal-Council Chair | | | | | | |  | | | **Council Members** |
| **Under Care**  None | | | | | | | | | | **Under Care** |
| **Staff**  Jackie Walen | | | | | | | | | | **Staff** |
| Jay Wilkinson | | | | | | | | | |  |
|  | | | | | | | | | |  |
| **Visitors/Observers**: | | | | | | | | | | **Visitors** |
| Kristen Larsen | Rosemary Moody | | | Jackie Rancoe | | | | Paul Rigstad | |  |
| **Ministry Partnership** | | | | | | | | | | **Ministry Partnership** |
| Dale Ziemer from the Center for Parish Development described the new questions for the church today and gave each church a flash drive with resources to use. | | | | | | | | | |  |
| **Clearwater Forest Report given by Rich Swartwood** | | | | | | | | | | **Clearwater** |
| * Clean-up day is May 14; * First Timers Camp – staff will be commissioned; * Grands Camp is filling up fast; * Summer Chrysalis – Aug. 18-21; * Two campgrounds available; * Hermitage will be moved to a lake view. | | | | | | | | | | **Forest** |
| **Nominating Committee Report**  No report | | | | | | | | | | **Nominating Committee**  **Report** |
| **Council Report given by Ruling Elder Candy Deal** | | | | | | | | | | **Council Report** |
| * **Council voted, to recommend to Presbytery,** to authorize all Commissioned Ruling Elders to Moderate Congregational Meetings. | | | | | | | | | |  |
| **Presbytery voted** to approve all Commissioned Ruling Elders to Moderate Congregational Meetings**.** | | | | | | | | | |  |
| * **Council voted**, to approve with one abstention, to recommend to Presbytery, that Rev. Matthew Arneson, be elected Chair of the Nominating Committee. | | | | | | | | | |  |
| **Presbytery voted** to approve the recommendation of the Council to appoint Rev. Matthew Arneson as chair of the Nominating Committee. | | | | | | | | | |  |
| **Council Actions Taken on Behalf of Presbytery** | | | | | | | | | |  |
| *From February 23, 2016 Council Meeting*   1. **Program Strategy**  * Karel presented a paper on the work with Center for Parish Development describing plans for the next two Presbytery meetings and described more of the benefits of working with the Center. He indicated that we have not done a good job of explaining the program to churches in the Presbytery. * Karel and Arlin proposed a schedule of meetings: * May 4-7:00 – 8:30 Workshop; * May 5-30 minutes in the Thursday, May 5 Presbytery meeting; * October 27-(evening) consulting with Program Strategy Committee; * October 28-Presbytery meeting-afternoon-1-2 hour education experience.   **Council voted, on behalf of Presbytery,** the continuation of this program through the year including the May Presbytery meeting and October meeting at an additional cost of $3,150 to be taken from account 2110 Church Development Fund.  **2.** Arlin presented a new updated website that Cory Larson set up. Protocol needs to be worked on and questions of domain need to be answered.  **Council voted, on behalf of Presbytery,** to approve the implementation of an updated Presbytery website.  *From April 5, 2016 Council Minutes*  **3. Council voted, on Behalf of Presbytery,** to authorize Rev. Arlin Talley, in consultation with Leslie Anderson and Candy Deal, to appoint an Administrative Commission to Maplewood Parish for the commissioning of Bev Thompson on April 24, 2016 at 5:00 p.m. | | | | | | | | | |  |
| **Trustees Report** | | | | | | | | | | **Trustees** |
| * No report | | | | | | | | | |  |
| **Finance and Budget Report** | | | | | | | | | | **Finance and** |
| * Jay Wilkinson, Treasurer, spoke to the 2015 Finance Report. | | | | | | | | | | **Budget** |
| **Presbytery voted** to receive the 2015 Finance Report. | | | | | | | | | |  |
| The order of the day was declared. | | | | | | | | | |  |
| Rev. Corey Larsen led worship focusing on scripture from Acts 1:1-11.  General Assembly Commissioners, Rev. Jim Deters and Elder Paul Rigstad were commissioned. | | | | | | | | | | **Worship**  **Commissioning of GA Commissioners** |
| The Johnny Appleseed Blessing was sung as Presbyters recessed for lunch. | | | | | | | | | | **Lunch** |
| Rev. Arlin Talley called the Presbytery back to order at 1:07 p.m. with a Call to Prayer and Prayers of the People offered for:  Siri Wagner;  People in Canada affected by the fire;  Bill Archibald;  Joey & Jean from Eau Claire;  Hibbing Presbyterian and Methodist Churches;  People in the Phillips Area;  Baby Helen from Glen Avon Church;  Thanksgiving expressed for prayers for Matthew Arneson’s son;  Thanksgiving for the great conversation at the Pre-Presbytery event. | | | | | | | | | | **Worship Continued** |
| The Offering was taken for the Pentecost Offering. | | | | | | | | | | *Offering* |
| Rev. Cory Larsen and Elder Candy Deal officiated at Communion. | | | | | | | | | | *Communion* |
| **Committees of Council (continued)** | | | | | | | | | |  |
| **Finance and Budget Report Continued** | | | | | | | | | | **F&B** |
| * Jay Wilkinson, speaking for the Finance Committee presented the following proposal:   That the Presbytery of Northern Waters administer the remaining funds from the Mora dismissal aka account 2115 as follows: | | | | | | | | | |  |
| **Presbytery of Northern Waters Scholarship/Speaker Fund**  **Background**:  In 2013, the Presbytery of Northern Waters dismissed the First Presbyterian Church of Mora, MN to the Evangelical Presbyterian Church. The dismissal included a payment from the church to the Presbytery of $150,000 which included $23,585.58 of unpaid per capita for a number of years. The remaining amount ($126,414.42) was set aside for the Presbytery to use in some way that was undetermined at that time. At the May 2014 meeting of the Presbytery, the following report was brought:  Task Force consisting of Paul Rigstad, Cindy Martinson, Mary Voss and Joel Huenemann was set up to make recommendations to the May meeting of Presbytery as to how the Mora funds should be used.   * They made the following suggestions:   + Balance to be used for ministry;   + $3500 annually to Program Strategy for a speaker;   + Scholarship money available for any church conference;   + Scholarships for clergy, lay pastors, Christian Educators, musicians, etc. should be available with a simple form and the money available quickly.   + Who will administer?;   + Other options not as fully discussed: 1.5% of medical dues for family coverage, repayment of seminary loans.   + X% set aside for church re/development of all 5 accounts: 2110 Church Devel/Redevelopment, 2112 Church Development-Radisson, 2113 Bessemer, 2114 Couderay and 2115 Mora.   There is no record in the Minutes that the Presbytery perfected this proposal. In spite of this, the Council put the recommendation into effect with money used for a speaker in 2014, grants for technology for churches, and scholarships for ministers and lay people to attend various events.  In addition, at the October 2014 meeting of the Presbytery, funds were authorized to be used in 2015 and 2016 to supplement a grant from the Synod to assist churches with the 1.5% of Effective Salary to be charged for dependent benefits. (In 2015, no such supplement was needed as the grant from Synod was more than the requests from churches.)  As of November 30, 2015, there remains $100,053.02 of the original funds. It is reasonable that the Council and the Presbytery set some parameters on the use of these funds including determining who would approve disbursements, what documentation is needed with a grant request, and consideration of the last bullet point which was never completed.  **The Presbytery of Northern Waters Scholarship/Speaker Fund Procedures**   1. 50% of the fund as of December 31, 2015 shall be transferred to the Church Development/Redevelopment Fund (aka account 2110) and administered as directed in the Manual of Operations. 2. The remaining 50% shall be transferred to a new fund titled “Northern Waters Scholarship/Speaker Fund”. 3. Scholarships from the new fund shall be administered by the Trustees of the Presbytery with the Trustees empowered to delegate this to a smaller number of the Trustees (designated as administrators), but not fewer than two. No Administrator may approve a scholarship to him/herself or to someone in the church she/he serves or attends regularly. 4. Ordinarily, scholarships will be reimbursements of expenses that have already occurred. Scholarships may be made of up to $1,000 to an individual within any two calendar year period. Ordinarily, scholarships will be made for not more than 50% of the cost. The individual and/or their church should also have support for this. 5. Documentation of each expense shall be required. The administrators shall have the authority to determine what documentation is acceptable. 6. Scholarships shall be made available for continuing education and increasing of knowledge and skills helpful to the churches and/or presbytery of teaching elder members and lay members of a church within the Presbytery of Northern Waters and employees of the Presbytery.   Scholarships for teaching elders or employees of the churches or the Presbytery will be approved only if there are insufficient funds in his/her continuing education funds from the church.  Scholarship requests shall include the purpose of the event, the expected benefit to the individual and the church and/or the Presbytery, and any other information that the administrators determine will assist them in making decisions.  For those applications expecting to benefit the local church, it shall be endorsed by the Session of that church before submission to the Administrators.   1. The Administrators will make a report at the first stated meeting of the presbytery of scholarships made during the previous calendar year, including the amount of the fund remaining. 2. The Administrators will publicize the existence of this fund and availability of scholarships by including information in the papers for at least one stated meeting each year and at least one notice to each church by mail or e-mail or other appropriate distribution method. 3. The Presbytery Council may also authorize the use of this fund for speakers at Presbytery meetings or at standalone events. 4. The Presbytery may modify this policy, expand or eliminate the availability of the “Northern Waters Scholarship/Speaker Fund” at any time by action of the Presbytery. Such action shall be recommended by the Treasurer if/when the fund has less than $1,000 remaining.   **The Presbytery of Northern Waters**  **Scholarship/Speaker Fund Application**  Print Name of Individual Applying:    Mailing Address:      Church Served or Member:  Date(s) of Event:  Event You Wish to Attend:  Location of Event:   |  |  |  | | --- | --- | --- | |  | **Cost of Event\*** | **50% Max. Scholarship\*** | | Registration Fee: |  |  | | Travel (type and $ amount): |  |  | | Room & Board: |  |  | | Other (specify): |  |  | | Total: |  |  | | ***Continuing Ed Fund Bal.\*\**** |  |  |   ***Documentation with proof it has been paid is required. If not available at time of application,***  ***must be sent to the presbytery office within 30 days after the event.***  Benefit expected to the church or presbytery:    Applicant’s Signature: Date:  Print Moderator or Clerk Name:    Signature of Moderator or Clerk:  Endorsement by Session on (Date):  Send to: The Presbytery of Northern Waters  5203 East Second Street, Superior, WI 54880-4363  Fax: 715-394-6417 or phone: 715-394-6265  Approved by:  Date:  \*Ordinarily, scholarships will be reimbursements of expenses that have already occurred. Scholarships may be made of up to $1,000 to an individual within any two calendar year period. Ordinarily, scholarships will be made for not more than 50% of the cost. The individual and/or their church should also have support for this.  \*\*Scholarships for teaching elders or employees of the churches or the Presbytery will be approved only if there are insufficient funds in his/her continuing education funds from the church. | | | | | | | | | | **PNW Scholarship/**  **Speaker Fund** |
| * Rev. Matthew Arneson requested and it was approved that item 1 be separated from the rest of the items 2 and 3. | | | | | | | | | | **PNW Scholarship/**  **Speaker Fund** |
| * He then made a substitute motion:   *50% of the fund as of December 31, 2015 shall be transferred to the*  *Account #2110 (renamed “Phillips Church Building”) to be*  *distributed as a cash loan that will be repaid to the Church*  *Development/Redevelopment Fund (aka account 2110 when the*  *Presbytery is in need of the finances.* | | | | | | | | | |  |
| * Motion failed | | | | | | | | | |  |
| * Motion was made to include items #1-10 in the vote. | | | | | | | | | |  |
| **Presbytery voted** to approve the original motion. | | | | | | | | | |  |
| **Personnel Committee Report by Rev. Darrel Robertson** | | | | | | | | | | **Personnel** |
| * The Personnel Committee conducted the annual review with Jackie Walen, the office manager for 17 years and complimented Jackie on the work she has done for the Presbytery. | | | | | | | | | | **Walen Review** |
| * **Presbytery voted to** approve that the Personnel Committee be authorized to annually negotiate with the office manager concerning the medical and pension items. | | | | | | | | | |  |
| * **Presbytery voted** to include in our Manual of Operations the PNW Transitional Resource Person job description, excluding the Salary and Benefits as follows: | | | | | | | | | | **PNW Transitional Resource Person** |
| **2.300 COMMITTEES OF COUNCIL: PERSONNEL**  **2.307 PNW Transitional Resource Person**   1. **General Qualifications** 2. A personal commitment to God through Jesus Christ and dedication to Christ’s Church. 3. An understanding and commitment to the Reformed heritage and tradition of the Presbyterian Church U.S.A. 4. A Bachelor’s degree and current member of the Presbyterian Church U.S.A. ordained as Ruling Elder or Teaching Elder with at least ten years of active service in his/her church and Presbytery. 5. Ability to develop a climate of friendliness, concern, support, trust, respect, and understanding among all Presbyterians within the life of the Presbytery. 6. **Skills** 7. Ability to field concerns and act on them appropriately. 8. Ability to clarify, organize, plan and follow through on essential tasks; e.g. assist Finance and Budget with development of an annual budget. 9. Technologically competent. 10. Ability to communicate clearly and warmly, through listening, speaking and writing. 11. Ability to set priorities, as well as manage time wisely and efficiently. 12. Knowledge of Presbyterian polity and structure. 13. **Position Description** 14. Be a resource to the various committees of Presbytery. 15. Promote coordination, communication and cooperation between committees. 16. Attend meetings of the Presbytery, Presbytery Council and Committee on Ministry regularly as a member ex officio without vote. 17. Work with the office manager in matters such as record keeping, file management, web page content and other online social media. 18. Facilitate communication between the Presbytery and other judicatories of the church; e.g. other presbyteries, Synod and General Assembly. 19. Research and communicate about potential grants, continuing education opportunities, church development opportunities, etc.. 20. Assist (with Bills & Overtures) in making sure the PNW’s bylaws and Manual of Operation are up to date and aligned with those of the P.C.U.S.A. 21. Be present in the Presbytery Office as needed. 22. This position is intended to average 19 hours per week. 23. **Accountability** 24. The Presbytery Resource Person is accountable to the Presbytery Council through the Personnel committee. Reviews will be held annually.   *Adopted at the May 5, 2016 Stated Meeting* | | | | | | | | | |  |
| **Council met at lunch time and voted** that the contract for Jay Wilkinson as PNW Transitional Resource Person be approved as presented. | | | | | | | | | | **PNWTRP Wilkinson Contract** |
| **Committees of Presbytery** | | | | | | | | | |  |
| **Self-Development of People**   * No report | | | | | | | | | | **SDOP** |
| **Committee on Preparation for Ministry Report by Rev. Joel Huenemann** | | | | | | | | | | **CPM** |
| * Two candidates are under care – Robert Drake at Princeton and Kate Rupert at Dubuque. Please keep them in your thoughts and prayers. | | | | | | | | | |  |
| * A new class for Lay Pastor’s is being planned for the Fall. Four students are interested. Would like to see more. | | | | | | | | | |  |
| * Joel was delighted to be a part of the CRE commissioning of Bev Thompson. | | | | | | | | | |  |
| * Scholarship forms now need to be sent to the Board of Trustees. | | | | | | | | | |  |
| **Committee on Ministry Actions and Report by Revs. Dorothy Duquette and Robyn Weaver** | | | | | | | | | | **COM** |
| *From March 8, 2016 COM Minutes*   1. **COM voted, to recommend to Presbytery,** that Sue Hendrickson be elected to SMRC 16-1 term. | | | | | | | | | | **COM Action**  **Hendrickson SMRC** |
| **Presbytery voted** that Sue Hendrickson we elected to the SMRC. | | | | | | | | | |  |
| **COM Actions Taken on Behalf of Presbytery** | | | | | | | | | | **COM Actions** |
| *From March 8, 2016 COM Minutes*   1. **COM voted, to recommend to Council,** that a Congregational Meeting be called on May 1st for the purpose on voting on the merger between the First Presbyterian Church of Hibbing and the Wesley United Methodist Church. | | | | | | | | | | **Taken on Behalf**  *Hibbing* |
| 1. **COM voted, on behalf of Presbytery,** to approve the Working   Agreement between **Beverly Thompson** for Commissioned  Ruling Elder and the Maplewood Parish-First Presbyterian  Church of Cornell and New Hope Presbyterian Church of  Hannibal, Wisconsin,according to the following terms:  Beginning Date: Able to preach now but not to do  sacraments until commissioned.  Time Expectations: 80 Hours which includes all  Sundays of any month  Cash Salary: $1,500/Month  Pension: None  Manse: No  Housing/Utilities: None  Travel/Mileage: IRS allowable rate vouchered  Vacation: amended to 4 weeks and Sundays  Continuing Ed: 2 weeks including 2 Sundays with  $1000 vouchered expense money  Other:  This contract meets AAEOE requirements. | | | | | | | | | | *Thompson Maplewood Parish* |
| 1. **COM voted, on behalf of Presbytery,** to approve the **Working**   **Agreement for Pulpit Supply between Sharron Lewis and the**  **Bowstring Chapel, Bowstring, MN,** according to the following  terms:  Beginning Date: February 1, 2016 for 1 year  Time Expectations: 20 hrs/week  Cash Salary: $200/wk  Pension: None  Manse: No  Housing/Utilities: None  Travel/Mileage: IRS Rate  Vacation: 4 weeks  Continuing Ed: 2 weeks with $400 vouchered expense  money  Other: $50 for each meeting plus mileage  This contract meets AAEEO requirements. | | | | | | | | | | *Lewis Bowstring* |
| 1. **COM voted, on behalf of Presbytery,** to approve the **Working**   **Agreement between Betty Starkey for Commissioned Ruling**  **Elder and the United Presbyterian Church of Willow River,**  **MN,** according to the following terms:  Beginning Date: March 1, 2016 for 12 months  Time Expectations: 20 hrs/week  Cash Salary: $4,375/year  Pension: None  Manse: No  Housing/Utilities: $8,125/year  Travel/Mileage: $2,500/year  Vacation: 4 weeks  Continuing Ed: 2 weeks with $1,000 in vouchered  expenses  Other:  This contract meets AAEOE requirements. | | | | | | | | | | *Starkey Willow River* |
| 1. **COM voted, on behalf of Presbytery,** that the Rev. Eric Nielsen be Honorably Retired as of March 8, 2016. | | | | | | | | | |  |
| *From April 12, 2016 COM Minutes* | | | | | | | | | |  |
| 1. **COM voted, on behalf of Presbytery,** that $6,000.00 be granted   to Chris McCurdy for Seminary Debt Assistance per his  application for years 2014, 2015 and 2016. | | | | | | | | | | *McCurdy Seminary Grant* |
| 1. **COM voted, on behalf of Presbytery,** to approvethe Working   Agreement between Reverend Mary Pol for Stated Supply and  the Hope Community Presbyterian Church of Virginia,  Minnesotaaccording to the following terms**:**  Beginning Date: May 1, 2016–May 1, 2017  Time Expectations: 30 hours/week with 1 Sunday off  per month  Cash Salary: $17,402/year  Pension: 12% of Effective Salary and  Housing/Utilities  Manse: No  Housing/Utilities: $15,000/year  Travel/Mileage: .54 mile, IRS Rate  Vacation: 4 weeks (1-4 Sun. off)  Continuing Ed: 2 weeks, $1,000/year vouchered  Other: 1 Sunday off per month; ½ of  SECA expenses paid directly to  Mary; month of January off with  pay.  This contract meets AAEOE requirements. | | | | | | | | | | *Pol Virginia* |
| 1. **COM voted, on behalf of Presbytery,** to approve **the Pastoral**   **Call between Rev. Kathryn Reid Walker and the First**  **Presbyterian Church of Eau Claire, WI,** according to the  following terms:  Beginning Date: On or about May 16, 2016  Time Expectations: Full Time  Cash Salary: $41,000/year  Pension: Full  Manse: No  Housing/Utilities: $15,000/year  Travel/Mileage: $2,000  Vacation: 4 weeks  Continuing Ed: 2 weeks with $1,400 vouchered  Other: Business/Prof. $600, SECA $4,284,  Moving expense up to $5,000  This contract meets AAEEO requirements**.** | | | | | | | | | | *Walker Eau Claire* |
| **COM Report** | | | | | | | | | | **COM Report** |
| *From March 8, 2016 COM Minutes*  **1. COM voted, to recommend to Council,** that a Congregational Meeting be called on May 1st for the purpose on voting on the merger between the First Presbyterian Church of Hibbing and the Wesley United Methodist Church.  **2. COM voted** that Bev Thompson’s contract be approved as amended, that she be commissioned to the Maplewood Parish, and that the Council and Moderator appoint an Administrative Commission to commission her.  **3. Churches and Their Works**  Two requests have been received for health care grants.   * Chippewa Falls - $664.80 * Phillips - $520.14   **COM voted to approve these two grants as listed above.**  **4.** Carlton and Wrenshall have dropped out of the parish. Contract continues through this year.  **5.** Dawn Shoberg, who would like to be commissioned to the Carlton Church will be invited to the next COM meeting in April.  **6.** Superior-United   * Joel Huenemann will announce on July 1, 2016 that he will retire on July 1, 2017   **7. COM voted** to approve that the United Presbyterian Church of Superior be given permission to begin the process of electing a PNC at this time.  *From April 12, 2016 COM Minutes*  **8.** Hibbing will be having a vote May 1st as to whether the Methodist and Presbyterian congregations will merge-in either case it will mark the end of the Presbyterian congregation.  They are searching for a buyer for the building with, so far, no success.  **9.** We are close to hiring a part-time person for the Superior office.  The goal is a May hire, which awaits action of the Council.  **10. COM voted** to approve $614 from the Pastors Welfare Fund for Jeremiah Knabe of 1st Pres Duluth for counseling services.  **11.** COM interviewed Dawn Shoberg, a CRE candidate for Carlton where she is a congregant.  She has been, and will continue to be scheduled to handle Sunday services.  Several questions related to her preparation and readiness were addressed.  The COM will email her a list of steps that need to be completed to advance her candidacy.  This mailing should be in time for her Monday evening meeting with the Carlton/Wrenshall sessions.  **12.** Two Harbors   * Lawrence Lee has resigned in Two Harbors.  Deb Emery did an exit interview.   **13.** Ashland (Bill Handy, Interim)   * COM was informed that Wm. Handy's interim contract was extended for Ashland.   **14.** Eau Claire First   * Kathryn will be invited to join us at our June COM meeting. | | | | | | | | | |  |
| **Synod Report** | | | | | | | | | | **Synod** |
| * Liz Snyder reported that the Synod is in transition. Policies are being reviewed and updated; * Board of Pensions changes effective 1/1/2017; * GA and Synod-more missional; * Youth Delegate changes to ages 17-24’ * Synod Commissioners terms will now be January 1st to December 31st; * Jay Wilkinson elected as Synod Treasurer to end of 2016; * Eccelastical Relations Committee money for grant available; * Synod per capita up 5 cents; * Scholarship support is available through Racial, Ethnic Ministries; * Deb DeMeester is filling Diana Barbers place at Synod; * Synod School is July 24-19. | | | | | | | | | |  |
| **Program Strategy** | | | | | | | | | | **Program** |
| * The Rev. Karel Hanhart talked more about the Center for Parish Development and about how to start the conversation with the session and churches. He passed out resources and a thumb drive for use with the church. | | | | | | | | | | **Strategy** |
| **Unfinished Business** | | | | | | | | | | **Unfinished Business** |
| * Brad and Arlin attended the Regional Board of Pensions Conference and Brad said there a lot of changes and options coming up. He will put some things up on the website-northernwaters.net | | | | | | | | | |  |
| **New Business** | | | | | | | | | | **New Business** |
| * None | | | | | | | | | |  |
| Brad Carloss, Stated Clerk, gave the roll as follows: | | | | | | | | | | **Roll** |
| Teaching Elders | | | | 18 | |  | | | |  |
| Ruling Elders | | | | 13 | |  | | | |  |
| Commissioned Ruling Elders | | | | 3 | |  | | | |  |
| Council Members | | | | 2 | |  | | | |  |
| Inquirer/Candidates | | | | 0 | |  | | | |  |
| Corresponding Members | | | | 3 | |  | | | |  |
| Staff | | | | 2 | |  | | | |  |
| Visitors/Observers | | | | 4 | |  | | | |  |
|  | | | | 45 | |  | | | |  |
| Offering received at worship for the Pentecost Offering was $314.00. | | | | | | | | | |  |
| Presbytery voted to adjourn at 3:00 p.m. with the sharing of where Presbyters saw God working in the life of the Presbytery, ending with a closing hymn and prayer. | | | | | | | | | |  |
| Departure – Safe Travels Home | | | | | | | | | |  |
| **Upcoming Meetings Of The Presbytery Of Northern Waters**  **October 28 & 29, 2016 Clearwater Forest** | | | | | | | | | |  |
| Respectfully submitted,  Rev. E. Bradley Carloss  Stated Clerk  Date Approved: June 28, 2016 | | | | | | | | | |  |
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